

Ian Sumnall

From: Gemma Smith
 Sent: 16 June 2008 17:01
 To: Ian Sumnall
 Subject: FW: Schedule of CAFE' meetings at the ADC

Ian

Will you be attending all of these? What about dates which you can't make, who will substitute for you?

Regards

Gemma Smith
 PA to the Chief Executive

Arun District Council
 Arun Civic Centre
 Littlehampton
 West Sussex
 BN17 5LF

Tel: 01903 737601
 Fax: 01903 737707

Visit us at www.arun.gov.uk

-----Original Message-----

From: Jane Fulton
 Sent: 16 June 2008 16:50
 To: 'Susan'
 Cc: Ian Sumnall; Gemma Smith; Fran Kelleher; 'Gillianannabrown@aol.com'
 Subject: RE: Schedule of CAFE' meetings at the ADC

Dear Susan

In response to your e-mail below, I have booked the following rooms for your meetings:-

- 1) 11th July - I am really sorry but due to interviews taking place for a very senior appointment, there are no rooms available for your meeting. There is one possible alternative which is the Hotham Park Lodge, in Hotham Park, Bognor Regis if you would be willing to travel there and I shall make enquiries in the meantime to see if this would be possible.
- 2) 25th July - Council Chamber
- 3) 8th August - CR2
- 4) 22nd August - CR2
- 5) 5th September - CR2
- 6) 19th September - Council Chamber
- 7) 3rd October - Council Chamber
- 8) 17th October - Council Chamber

I have booked all of these meetings to commence at 9.30 am as before and you have the rooms until 11.30 am.

NOTE TO FRAN: Please note for reception in terms of people arriving for these meetings

I therefore look forward to your response in terms of the suggestion for 11th July 2008.

Regards

Jane Fulton
 Group Leaders' Secretary and
 Committee Manager

Democratic Services
Arun District Council

-----Original Message-----

From: Susan [mailto:susanwest1@btinternet.com]
Sent: 16 June 2008 14:50
To: Jane Fulton
Subject: Schedule of CAFE' meetings at the ADC

Dear Jane,

As you kindly emailed me the dates originally for the CAFE' meetings at the Arun District Council, I would be pleased if you could assist me in confirming additional dates in the future for CAFE's use of the committee rooms/council chamber.

As the last date I have in my agenda for meetings is on June 27th, we would like to continue with these every two weeks.

CAFE' Meetings at the Arun District Council - 9:30am:

July 11th
July 25th
August 8th
August 22nd
September 5th
September 19th
October 3rd
October 17th

We would greatly appreciate having the continued use of the Arun District Council rooms.

Thanking you in advance for your assistance.

Sincerely,

Susan West
Campaign Co-ordinator
Communities Against Ford Eco Town
C.A.F.E.
P.O.Box 123
Arundel BN18 8BF
Website: www.NoFordEcoTown.com
email: campaign@nofordecotown.com
01903714528

This e-mail has been scanned for all viruses by Star. The service is powered by MessageLabs. For more information on a proactive anti-virus service working around the clock, around the globe, visit:
<http://www.star.net.uk>
